

Job Title : Senior Executive Purchase & Strategic Sourcing

Location : Koparkhairane, Navi Mumbai

Experience : 3 - 8 Year

Qualification : B.E / B.Tech (Mechanical)

Company: Advanced Bolting Solutions P Ltd (ABS) - www.absgroup.in

About ABS: Advanced Bolting Solutions P Ltd (ABS) is a leading multi-national, multi-locational organization engaged in the selling, renting, and servicing of precision bolting and machining equipment across India and the Middle East. As pioneers in precision power bolting in India for over two and a half decades, we enjoy brand leadership and customer confidence across industries such as Oil & Gas, Wind, Steel, Power, Infrastructure, and Railways.

Profile: Senior Executive Purchase & Strategic Sourcing

Responsibilities:

1. Procurement of Critical Components:

- Handle end-to-end sourcing and procurement of **precision-machined parts, valves, hydraulic fittings, and hydraulic components** (pumps, cylinders, manifolds, etc.).
- Generate and manage Purchase Requisitions (PRs) and Purchase Orders (POs) in ERP systems (e.g., SAP/Oracle).
- Ensure quality and timely delivery aligned with NPD and production requirements.

2. Vendor Development & Management:

- Identify and develop suppliers for machined, valve, and hydraulic components.
- Regularly visit vendor facilities for **supplier audits, process follow-up, and quality alignment**.
- Maintain strong supplier relationships and ensure compliance with company quality and delivery standards.

3. Costing & Strategic Sourcing:

- Conduct market analysis and benchmarking for cost estimation of machined and hydraulic parts.
- Negotiate with suppliers to achieve competitive pricing, favorable terms, and long-term cost savings.
- Support NPD costing requirements and BOM-based sourcing activities.

4. Technical Coordination:

- Interpret and communicate engineering drawings, tolerance requirements, hydraulic specifications, and quality standards.

- Collaborate with the NPD, design, and quality teams to ensure supplier understanding and execution of technical requirements.
- Troubleshoot supplier queries related to manufacturability, standards, or special features.

5. Inventory & Delivery Monitoring:

- Track delivery schedules and follow up with vendors to ensure timely material availability.
- Coordinate with stores and production for stock monitoring, GRN issues, and incoming quality compliance.

6. Documentation & Reporting:

- Maintain procurement records, supplier quotes, delivery performance, and price histories.

Requirement:

- Education: Diploma / B.E. / B.Tech – Mechanical or Production Engineering
- Experience: 3–8 years in procurement/sourcing of machined components, valves, and hydraulic parts

Key Skills:

- Strong understanding of machining, valve types (check, relief, directional), and hydraulic systems/components
- Ability to read mechanical and hydraulic circuit drawings
- ERP proficiency (SAP preferred)
- Good commercial negotiation skills
- Willingness to travel regularly to supplier locations for audits, development, and issue resolution

Preferred Attributes:

- Experience in NPD procurement with component-level responsibility
- Familiarity with ISO/IATF 16949 and supplier evaluation criteria
- Proactive in vendor development and cost reduction initiatives
- Strong communication, coordination, and documentation abilities